## GOOGLE FOR EDUCATION MIGRATION

The Benefits of Transitioning to Workspace During the Academic Year

Our <u>Google for Education Migration</u> service provides institutions with a seamless transition from their existing digital infrastructure to Google Workspace for Education, an intuitive, reliable and secure platform.

Our consultants know that adopting and onboarding new technology can temporarily interrupt instruction and learning. That is why so many technical leaders believe that completing a migration to Google Workspace for Education over the course of an extended break, such as summer vacation or the winter holiday, is more efficient for their administrators, educators and students. However, there are many benefits that make it more effective to migrate during the academic year, while end-users are present:

**1. Avoid Misplaced Users:** When users are active in the domain, it's easier to identify their data. Sometimes accounts are missed when generating the list of those who need their data migrated, and it is better for these oversights to be addressed quickly rather than months later after users return from their extended breaks.

2. Mitigate Potential Data Issues: With a migration, as with any system upgrade, there is the potential for challenges when copying over data. For some users, data may not transfer as expected. If data is migrated during the academic year, users can immediately ensure that emails, files, etc., are correctly placed after the cutover and before the old system shuts down.

**3. Decrease Lapses in Email Flow:** There is also a risk of incoming mail being lost for misplaced users because a Gmail account was not created for them. This hinders communication and collaboration, as these users wouldn't realize the mistake until they returned from break. When migrations are completed during the academic year, these issues can be resolved right away, reducing consequences across the institution. **4. Ease the Adoption with Training:** A successful migration to Google Workspace for Education requires buy-in from stakeholders. If initiated during the academic year while users are active in the digital infrastructure, institutions can avoid the difficulties and frustrations that often come with adopting new technology by training and troubleshooting as the transition takes place. Users can even log in to Gmail while the migration is in progress, for hands-on training before the cutover is complete.

## 5. Save Time and Resources for Future Projects:

Extended breaks are used by technical leaders to begin projects that absolutely can't be worked on while administrators, educators and students are present. When a migration is conducted during the academic year, they can cross one of their many tasks off their to-do list, and save their time and resources for other priorities.

## To learn more about the Google for Education Migration service, <u>connect with a Google Customer</u> <u>Success Specialist</u>.

Google Workspace for Education



